

ADD\UPDATE INSTRUCTOR FORM

Action	<input type="checkbox"/> Add Instructor		<input type="checkbox"/> Update Instructor	
First Name				
Father's Name				
Grandfather's Name				
Family Name				
Gender		Marital Status	<input type="checkbox"/> Married <input type="checkbox"/> Single	
Nationality		National ID/Iqama ID		
Badge ID				
Mobile No				
Office Phone No.				
Extension No.				
Pager No.				
KSAU Domain Account	<input type="checkbox"/> Riyadh	<input type="checkbox"/> Jeddah	<input type="checkbox"/> Al Ahsa	
KSAU-HS Email				
Other Email				
Instructor Status	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Joint-Appointed <input type="checkbox"/> Visiting <input type="checkbox"/> Other:			
*1 Academic Title				
*2 Clinical Title				
*3 Teaching Title				
Degree	<input type="checkbox"/> PhD <input type="checkbox"/> Master <input type="checkbox"/> Bachelor <input type="checkbox"/> Board <input type="checkbox"/> Other:			
College/Department				
Specialty				
Bank Account No.				
Bank Name				
Bank Branch Name				

1-Use this if faculty has a Full-Time status or Joint Appointed-NGHA/KSAU-HS employee

2-Use this if faculty has a Part-Time status & an NGHA employee

3-Use this if faculty has a Part-Time or Visiting status

Requested by	Signature	Requested Date
Approved by (Dean\Associate Dean)	Signature	Approved Date

SIS TEAM USE ONLY	
Implemented on:	
Received By:	