

SIS GO LIVE (VERIFICATION AND USAGE)

VERIFY ACCESS

Every nominated User has access to system as per privileges requested by his/her department. Try to login using your domain User ID and Password (Case Sensitive). Kindly also make sure that your User ID sent to us by your department is same as of your domain User ID. If not you cannot login and in that case you need to send us a correction request using Support Link on Home Page. Once you are able to login kindly also verify that you have access to the rights folders as per privileges requested (for this kindly also request a copy of notification sent to EDUCTECH from your department).



The screenshot displays the SIS Campus Solution login interface. On the left, there is a large circular logo for King Saud bin Abdulaziz University for Health Sciences, featuring a stylized 'A' shape with a palm tree, an open book, and a DNA helix. The logo includes the text 'جامعة الملك سعود بن عبد العزيز للعلوم الصحية' and 'King Saud bin Abdulaziz University for Health Sciences' along with the years '2005' and '1421'. Above the logo is the 'SIS Campus Solution' logo. On the right, the university's name is written in Arabic and English. Below this, there is a login form with a language selector 'English | Arabic', 'User ID:' and 'Password:' labels, and a 'Sign In' button. A red arrow points to a link that says 'To request support, kindly click [here](#)'. At the bottom, the text 'University for a Nation's Health' and 'جامعة لصحة وطن' is visible, along with 'Corporate Educational Technology Services Department (EDUTECH)'.

VERIFY OFFERED CLASSES (COURSES / BLOCKS) IN SEMESTER 1421 (SECOND SEMESTER)

Kindly navigate to Maintain Schedule of Classes and try to find Classes offered in 1421 Term which is Second Semester of 2013/2014. If Classes available in search or less or more than what you were expecting kindly send a support ticket using Support Inquiries Folder that will be available on left side menu.

SIS

Menu

Search:

- Self Service
- Records and Enrollment
- Curriculum Management
 - Schedule of Classes
 - Class Search
 - Schedule New Course
 - Maintain Schedule of Classes**
 - Schedule Class Meetings
 - Print Class Schedule
 - Exam Code Table
 - Generate Exam Schedule
- Grading
- Gradebook
- Set Up SACR
- Reporting Tools
- PeopleTools
 - My Personalizations
 - My System Profile
 - My Dictionary
 - My Feeds

Maintain Schedule of Classes

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

Academic Institution: =

Term: =

Subject Area: =

Catalog Nbr: begins with

Academic Career: =

Campus: begins with

Description: begins with

Course Offering Nbr: =

Case Sensitive

[Basic Search](#)

Search Results

View All First 1-2 of 2 Last

Academic Institution	Term	Subject Area	Catalog Nbr	Academic Career	Campus	Course ID	Description	Course Offering Nbr
KSAU	1421	RESP	314	Undergrad	JD-M	102182	Respiratory Sciences	1
KSAU	1421	UROR	412	Undergrad	JD-M	102270	Urology and Renal	1

GRADE ENTRY FOR 1421 SEMESTER (CURRENT SEMESTER)

Grading Entry will be done by Grad Admin in colleges using Self Service Page. If you cannot find any class assign to you in your Faculty Center Schedule this means you are not assigned to any specific block / course in this term for grading and to fix this you need to navigate to Maintain Schedule of Classes and specify your ID in Class Meeting Pattern for Grading.

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Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data | Textbook | GL Interface

Course ID: 102182 **Course Offering Nbr:** 1
Academic Institution: KSA Univ. for Health Sciences
Term: SECOND SEMESTER OF 2013/2014 Undergrad
Subject Area: RESP RESP
Catalog Nbr: 314 Respiratory Sciences

Class Sections Find | View All | First 1 of 1 | Last

Session: 1 Regular Academic Session **Class Nbr:** 1439
Class Section: B2 **Component:** Multi Component Course **Event ID:**
Associated Class: 1 **Units:** 9.00

Meeting Pattern Find | View All | First 1 of 1 | Last

Facility ID **Capacity** **Pat** **Mtg Start** **Mtg End** **S** **M** **T** **W** **T** **F** **S** ***Start/End Date**

Topic ID: **Free Format Topic:**

Print Topic On Transcript [Contact Hours](#)

Instructors For Meeting Pattern Personalize | Find | View All | First 1 of 1 | Last

Assignment | Workload

ID	Name	*Instructor Role	Print	Access	Contact	Empl Rcd#	Job Code
1000001967	aved,Kashif	Asmt U	<input type="checkbox"/>	Approve		0	

Room Characteristics Personalize | Find | First 1 of 1 | Last

***Room Characteristic** ***Quantity**

Instructors For Meeting Pattern Personalize | Find | View All | First 1 of 1 | Last

Assignment | Workload

ID	Assign Type	App Load	Load Factor	Work Load	Auto Calc	Assignment FTE %
1000001967	Not Incl	<input type="checkbox"/>	100.0000		<input checked="" type="checkbox"/>	

Room Characteristics Personalize | Find | First 1 of 1 | Last

***Room Characteristic** ***Quantity**

After that you can find these blocks and classes in self-service in My Schedule.

Before you start, please define Class Assignment. For this you can click on this icon  available with each class.

Kindly fill all three tabs available on this page.

Class Assignments tab will be used to define Mid Term, PBL, OSCE, OSPE etc...

In the second tab you need to specify percentage for each item like Mid Term = 25% and PBL = 15% (total for all should be equal to 100% else you cannot save)

On third tab you can select default grading scale for the university. If no row is available kindly click on “-“button and select again Grading Scheme and after that Grading Basis. When you will select the Grading Basis system will automatically populate the grading scale for you which will be read-only.

Go to: [Class Assignments](#) [Category Weight](#) [Grading Scale](#)

[copy grade scale](#)

Find | View All First 1 of 1 Last

*Grading Scheme: KSAUHS Grading Scheme

*Grading Basis: Graded Grading Basis

Mark	Grade		
95.00	A+	<input type="button" value="+"/>	<input type="button" value="-"/>
90.00	A	<input type="button" value="+"/>	<input type="button" value="-"/>
85.00	B+	<input type="button" value="+"/>	<input type="button" value="-"/>
80.00	B	<input type="button" value="+"/>	<input type="button" value="-"/>
75.00	C+	<input type="button" value="+"/>	<input type="button" value="-"/>
70.00	C	<input type="button" value="+"/>	<input type="button" value="-"/>
65.00	D+	<input type="button" value="+"/>	<input type="button" value="-"/>
60.00	D	<input type="button" value="+"/>	<input type="button" value="-"/>
	F	<input type="button" value="+"/>	<input type="button" value="-"/>

Once you are done with Class Assignments you can go to gradebook module to enter scores for each category and system will calculate the final grade automatically.

[NURS 102 - A \(1012\)](#) [change class](#)
 Concepts Principles and Fundamental Skills of Nursing Care (Lecture)

Days and Times	Room	Instructor	Dates
MoFr 12:00AM-12:00AM	TBA	Abdulaziz Alaa Alrifae	09/01/2014 - 09/10/2014

Go to: [Class Gradebook](#) [Grade by Assignment](#) [Cumulative Grades](#) [Requirement Designation](#) [Import Component Grades](#)

Show Active Students Only

[export](#)

Select check box next to the grade field to exclude assignment from cumulative grade calculation.

Name	ID	A 1	Exam
Al Hazzani,Nouf Mohammed	1000008882	<input type="text"/> <input type="checkbox"/> Note	<input type="text"/> <input type="checkbox"/> Note
AlAnizi,Nouf Fayad	1000005396	<input type="text"/> <input type="checkbox"/> Note	<input type="text"/> <input type="checkbox"/> Note
Mishry,Mohammad Ali	0067	<input type="text" value="10.00"/> <input type="checkbox"/> Note	<input type="text" value="45.00"/> <input type="checkbox"/> Note
Navea,Allan John	1000008883	<input type="text"/> <input type="checkbox"/> Note	<input type="text"/> <input type="checkbox"/> Note
Assignment Average:		10.00	45.00

System will calculate the final later grade in Cumulative Grades Tab.

NURS 102 - A (1012) change class

Concepts Principles and Fundamental Skills of Nursing Care (Lecture)

Days and Times	Room	Instructor	Dates
MoFr 12:00AM-12:00AM	TBA	Abdulaziz Alaa Alrifae	09/01/2014 - 09/10/2014

Go to: [Class Gradebook](#) [Grade by Assignment](#) [Cumulative Grades](#) [Requirement Designation](#) [Import Component Grades](#)

Select Grade Roster:

Grading Status:

Name	ID	Asgnmnt	FnI WE	Mid Term Grade / Override	Overall Grade / Override
Al Hazzani,Nouf Mohammed	1000008882			<input type="text"/>	<input type="text"/> SC Note
AlAnizi,Nouf Fayad	1000005396			<input type="text"/>	<input type="text"/> Note
Mishry,Mohammad Ali	0067	100.00	90.00	<input type="text"/>	92.00 A <input type="text"/> Note
Navea,Allan John	1000008883			<input type="text"/>	<input type="text"/> Note



Once you are done with grading and it's time for grade submission, grade roster will be available which will be generated by authorized person. You can get this roster in Select Grade Roster lookup and once you click on update button grades will be sent to higher authority for review and post.

Final grade will be available to Students only after grade finalization and posting which will be done by Dean / Associate Deans in each college.